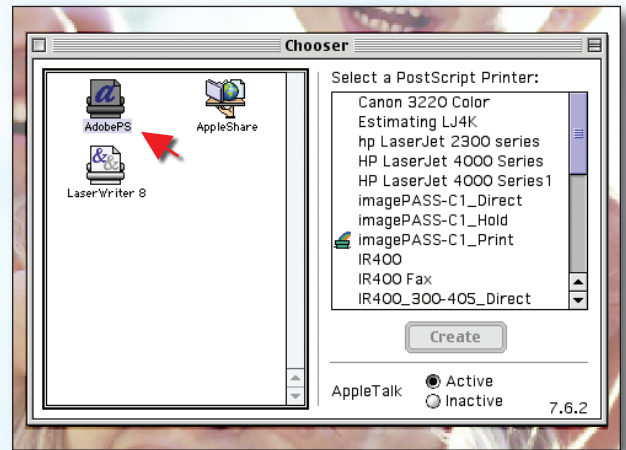
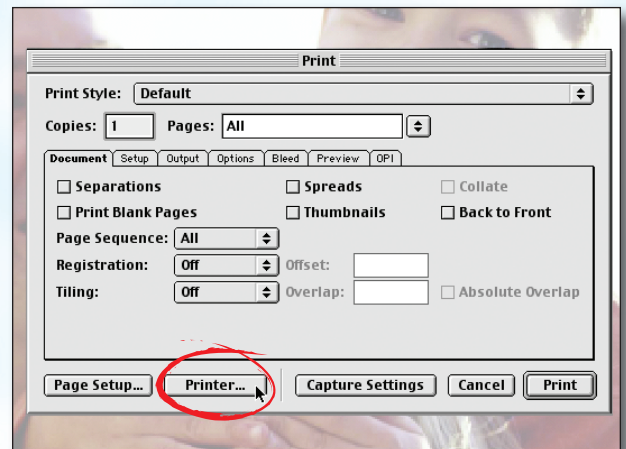


## Creating a PDF using Quark 5 (Mac)

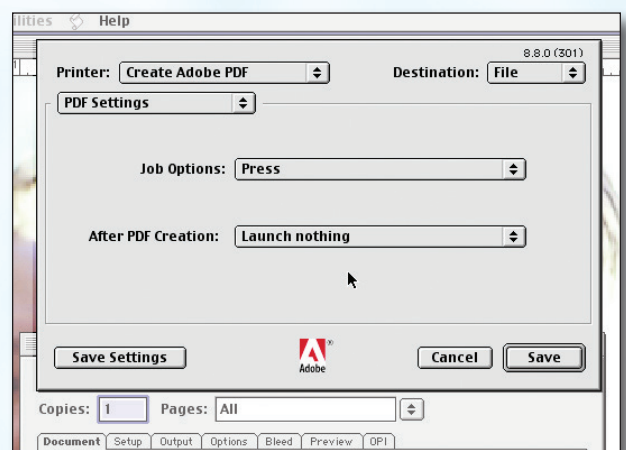
- Step 1:**
- Select **Chooser** from the **Apple** menu.
  - Select **Adobe PS** as your printer in the upper left menu.
  - Close out of Chooser.
  - NEXT, open your Quark 5 document.



- Step 2:**
- With your Quark document open, click **File > Print**.
  - *You may or may not be prompted to save at this stage. If you are, give your PDF a name and continue.*
  - NEXT, click the **Printer** button.  
(NOTE—the **Printer** button, NOT the **Print** button)
  - Go on to **Step 3**.

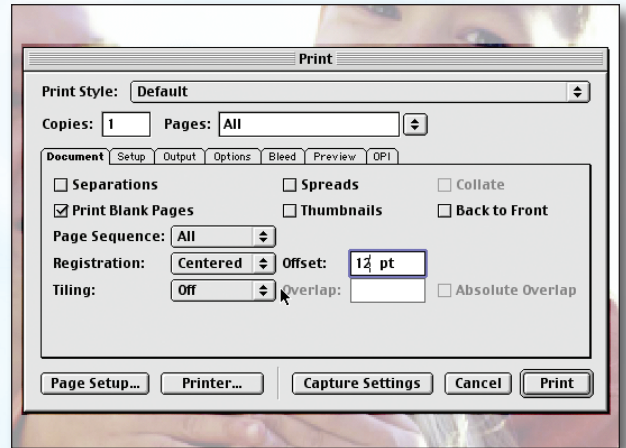


- Step 3:**
- Choose **Create Adobe PDF** in the **Printer** menu.  
(NOTE—this Printer Description will *only* be available if you have Acrobat 6. If you do not have Acrobat 6, contact CPC for technical assistance.)
  - Select **File** for **Destination**.
  - Directly under **Create Adobe PDF** change **General** to **PDF Settings** from the drop-down menu.
  - In the **Job Options** drop-down menu, select **Press**.
  - Select **Launch nothing** for **After PDF Creation**.
  - Click the **Save** button.
  - Go on to **Step 4**.

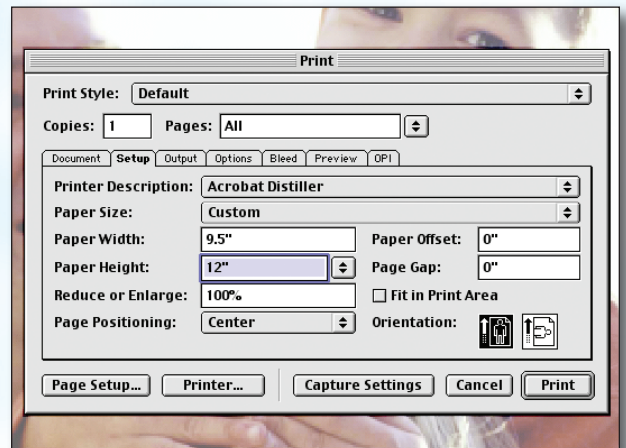


# Creating a PDF using Quark 5 (Mac)

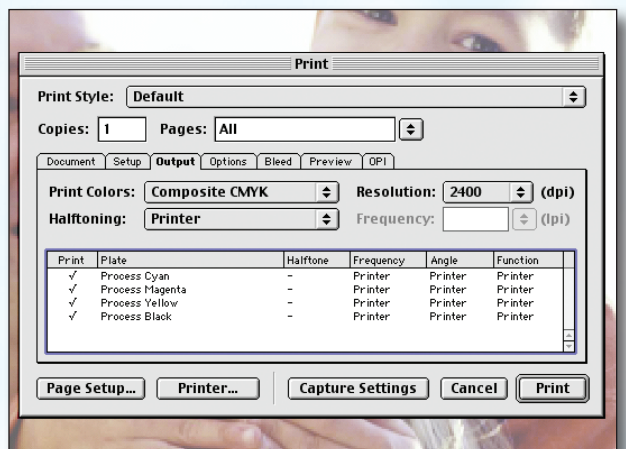
- Step 4:**
- You should be prompted to give your PDF a name and location. *You may have been prompted to save once before. If you are prompted again at this point, give your PDF a name and continue.*
  - NEXT, click the **Save** button.
  - You should now be in the **Document** tab, which should look like the screen at the right.
  - Check *only* the box next to **Print Blank Pages**.
  - Select **All** for **Page Sequence**.
  - Choose **Centered** for the **Registration** and set the **Offset** at **12 pt**.
  - Select **Off** for **Tiling**.



- NEXT, click the **Setup** tab.
- Step 5:**
- Choose **Acrobat Distiller** as your **Printer Description**.  
(NOTE—this Printer Description will *only* be available if you have a full version of Acrobat. If you do not have a full version, contact CPC for technical assistance.)
  - Select **Custom** for **Paper Size**.
  - Add one inch to the height and width** of your document, and enter this in for **Paper Width** and **Paper Height**. This will allow adequate room for a bleed.
  - Select **100%** for **Reduce or Enlarge**.
  - Set the **Page Positioning** to **Center**.

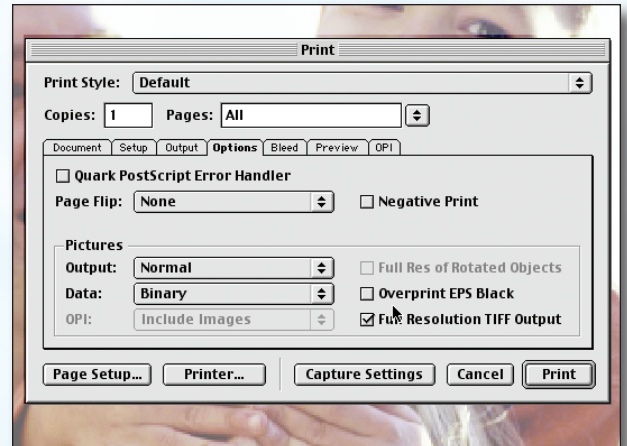


- NEXT, click the **Output** tab.
- Step 6:**
- Select **Composite CMYK** in the **Print Colors** menu.
  - Choose **Printer** for **Halftoning**.
  - Be sure **Resolution** is set to at least 2400. **Frequency** is not available when "Printer" is selected for Halftoning.
  - NEXT, click the **Options** tab.

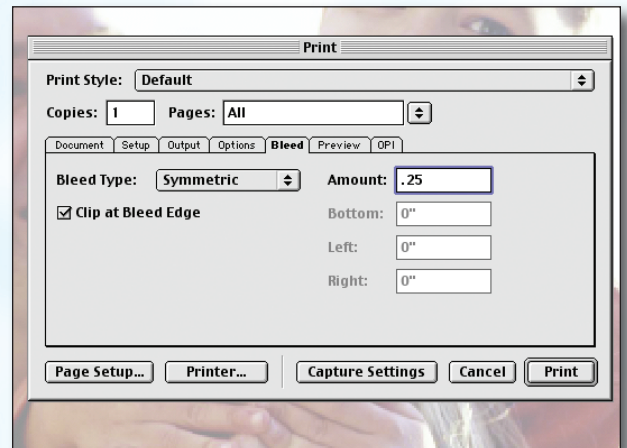


## Creating a PDF using Quark 5 (Mac)

- Step 7:**
- Be sure the box next to **Quark PostScript Error Handler** is *unchecked*.
  - Set **Page Flip** to **None**.
  - Select **Normal** for **Output**.
  - Select **Binary** for **Data**.
  - Check the box for **Full Resolution TIFF Output**.
  - NEXT, click the **Bleed** tab.



- Step 8:**
- Set the **Bleed Type** to **Symmetric**.
  - Check the box next to **Clip at Bleed Edge**.
  - Enter **.25"** for the **Amount**.
  - NEXT, click the **OPI** tab.



- Step 9:**
- Be sure the box next to **OPI Active** is *NOT* checked.
  - FINALLY, click the **Print** button to create your PDF.
  - When your PDF has finished saving, open it and view every page.

Your PDF will *print as it views*.

